

PASSENGER TRAVEL



MARINE CORPS TAC-ON
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UNCLASSIFIED

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PASSENGER TRAVEL

- **HQMC Passenger Services**
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PASSENGER TRAVEL

- **Overview**

- Defense Travel System
- CTO Contracts
- Centralized Billed Accounts
- CBA Reconciliation Module
- Premium Class Travel
- Unused Ticket Reporting
- Patriot Express Restructure
- AGTR Issues
- Other Support Functions



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- **Defense Travel System**

- To Review or not to review remains a question?
- Most locations deciding to keep TMO as reviewers
 - Helps launch change
 - Mentorship to users and authorizing officials
 - TMO must review OCONUS travel for AMC first consideration IAW with DTR Part I.
 - MCO 4650.38 in draft (final in next 90 days) complements DTR Part I requiring TMO review of DTS generated OCONUS travel
- Business Process Rules formalizes local decision
- Appendix O outlines entitlement responsibility
- TMO has no pecuniary liability for DTS Travel
 - Onus is placed on the Authorizing Official



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- **Defense Travel System (Con't)**

- LDTA is a new relationship for TMOs & CTOs
- CBA oversight maintained in the TMO
 - CBA reconciliation is complex
 - CTO contracts establish TMO/BOA relationship only
 - CBA module built for TMO and not general users
- Marine Corps Order 4600.40A mandates CBA use
- Other services support and use IBAs
 - Support IBA use on demand
 - Maintain CBAs for joint customers without IBAs
 - Ten percent of DoD not eligible for a GTC



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- **Commercial Travel Office (CTO) Contracts**
 - Full & Open CTO contract awards remain challenged
 - Current contracts have been or will be extended
 - CORs stay engaged and elevate contracting concerns through LPD
 - Seize every opportunity to dialog and stay informed
 - Help CTOs articulate traditional and DTS travel concerns through appropriate channels
 - Continue to partner!



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- **Commercial Travel Office (CTO) Contracts**
 - Small business set asides
 - Travel areas 91 & 92
 - MARFORRES
 - Yuma & Barstow
 - MID 921
 - DTS-PMO provides contract oversight
 - CORs have been assigned to specific contracts
 - CTOs required to submit reports to PMO



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- **Centralized Billed Accounts**

- We can help
 - Set up new accounts
 - Request extensions
 - Increase account limits
 - Liaison with BOA & CTO
- You can help
 - Enforce timely reconciliation process
 - Use EAGLS to monitor your accounts
 - Travel and CTO processing fees post to the transaction account
 - Transaction account cycles to the central account every 30 days
 - Constant communication with TVCD/DFAS
 - Prompt follow up
 - Up-channel systemic concerns



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- **CBA Reconciliation Module**

- Long awaited tool is currently in deployment stage
- LPD will roll out deliberately to fully evaluate the tool and ensure usability
 - Henderson Hall & Barstow selected as initial sites based on experience level and transaction volume
 - Two successful 30 day billing cycles before we deploy more sites
- Requires on site training-one day for key personnel
- DTS-PMO funding training but users pay travel cost
- Training is being conducted by regions
- Implementation requires new CBA accounts and closure of existing DTS accounts
- POC for training is Mr. Mark Edwards



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- **Premium Class Travel**

- MARADMIN 476/04
- Requires ACMC or CMC approval
 - Ensure strict adherence to this policy
 - Requests must be fully justified and reported
 - Follow specific reporting instructions in MARADMIN 476
 - Must be on time and in the right format
 - Semi-annual reporting requirement-not quarterly
 - HQMC M&RA reports upward semi-annually



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- **Unused Ticket Reporting**
 - OSD Memo 2 Jun 2004
 - GAO-04-398-background information
 - CMC Washington DC-LPCD 201300Z Oct 05
 - CTO/TMO reporting requirement
 - Please stay involved
 - Meet quarterly reporting suspense
 - Ensure strict adherence to policy
 - On site inspections by Navy Marine Corps Audit Team underway
 - Small Business Contracts being modified to facilitate DTR format
 - HQMC consolidates and reports upward



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- **Patriot Express Restructure**
 - PACOM/USTC looking at all possible ways to continue service to Japan
 - TMOs must ensure compliance with the DTR Part I for AMC first consideration
 - » Marine Corps has always led the ridership charge
 - » Must ensure DTS travel is routed through the TMO for AMC first consideration
 - Expect a final decision on FY07 later this spring



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- **AGTRSV2 Issues**

- MGySgt Childers taking the lead
 - Resident AGTRSV2 expert
 - Set to provide hands-on training during site visits
 - Will also assist in balancing CBA accounts
- AGTR will remain an important USMC travel payment tool
 - Traditional travel
 - Bus travel
 - PCS travel



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- **AGTRSV2 Issues (Cont'd)**
 - Microsoft Office 2003
 - Lost capability to create payment disk
 - Work-around instructions provided
 - MGySgt Childers will assist as needed

Note: Do not send payment file to TVCD without consolidating all like ticket numbers!



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- **Other Support Functions**

- GSA City Pairs
- Questionable AMC Travel
- Space A Travel
- DTR Part I Reviews/Edits
- DoD 4500.13R Rewrite
- DFAS/BOA Request
- GTR Usage
- STATCO
- Student Travel
- CTO Working Groups



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QUESTIONS